RefWorks: Importing from WorldCat FirstSearch

**Databases**
- WorldCat (contains book titles including those in the SPH Library, HAM-TMC, and other libraries)

**Steps to Select Items**
1. After conducting a search, check off the box next to the citation(s).

**Steps to Export Items**
1. Click the **Export** button at the top of the page.
2. Choose **Marked Records**.
3. Click the button next to **Export To**: **RefWorks**.
4. Click **Export**.
   **Note**: Be sure you already have your RefWorks account open **before** you send items from WorldCat!

UTSPH Library
1200 Pressler St.
Houston, TX 77030
Circulation Desk: 713.500.9121
Reference: 713.500.9129
    OR 713.500.9131
Ask A Librarian: http://go.uth.edu/ask-a-librarian
Text Us: 713-965-6968

UTHealth School of Public Health
The University of Texas
Health Science Center at Houston

Rev. Dec-15
In RefWorks

It is helpful to have RefWorks open already as you must be logged into your account in order for the import to be completed.

**View Imported Articles**

1. The number of items imported is displayed. Edit the record in the *Edit Imported References* if need be, otherwise, click the **View Last Imported Folder** button to display the citations that were just imported.

**Put Items in a Folder**

1. In the **References to Add** section, select the radio button next to **All in List**.
2. Click on the **Add To** (folder with green plus) icon, then select a folder.
   **Note:** If you have not done so, create a folder for this search. For more information, see our **RefWorks 2.0: Introduction** handout.
   If you are working on a *research paper* for a class, assign a topical name (i.e. “breast cancer screening”). If you are working on a *systematic review*, call the folder “WorldCat” or the name of the Ovid database you have just searched. More information about using RefWorks for systematic reviews can be found on the **Guides to Using Library Resources** page.

3. A green message prompt in the lower right side of your screen indicating the action has been completed.

4. Each citation in the Last Imported folder will now indicate that it is in both the **Last Imported** folder and the folder you have specified (in this case, **heart health and women**).