Steps to Select Items and Export

To export citations to Refworks, from the results page you will need to click Share and then click on Add to folder: Results (1-?) (max of 50 at a time)

Your articles will now be found in the Folder in the upper toolbar of the page

Clicking on the folder will then take you to a page with the listing of articles. Select all and then click on Export

Select Remove these items from folder after saving. This will make it less confusing if you have more batches to export.

You can now directly export the citations into Refworks. Though you can directly export into Refworks, you will have to do it in batches. Under Page Options you can select results per page with a maximum of 50. This will be the maximum you can send to your folder.
In RefWorks

It is helpful to have RefWorks open already as you must be logged into your account in order for the import to be completed.

**View Imported Articles**
1. The number of items imported is displayed. Edit the record in the Edit Imported References if need be, otherwise, click the View Last Imported Folder button to display the citations that were just imported.

**Put Items in a Folder**
1. In the References to Add section, select the radio button next to All in List
2. Click on the Add To (folder with green plus) icon, then select a folder.
   
   *Note:* If you have not done so, create a folder for this search. For more information, see our RefWorks Introduction handout. If you are working on a research paper for a class, assign a topical name (i.e. “breast cancer screening”). If you are working on a systematic review, call the folder “EBSCO Medline” or the name of the EBSCO database you have just searched. More information about using RefWorks for systematic reviews can be found on the Guides to Using Library Resources page.

3. A green message prompt in the lower right side of your screen indicating the action has been completed.

4. Each citation in the Last Imported folder will now indicate that it is in both the Last Imported folder and the folder you have specified (in this case, LOS health policy).